

CONFIDENTIAL STAFF EVALUATION

NAME OF STAFF MEMBER _____ DATE _____

POSITION _____ Check if this is a self-evaluation []

NAME & POSITION OF SUPERVISOR _____

Rating: 5 = regularly exceeds expectations; 4 = exceeds expectations from time to time; 3 = performs as expected;
2 = sometimes performs as expected; 1 = rarely performs as expected

Completion of duties as described in job description

(list specific duties below if necessary)

_____ 5 4 3 2 1

_____ 5 4 3 2 1

_____ 5 4 3 2 1

_____ 5 4 3 2 1

Completion of goals set at previous evaluation

_____ 5 4 3 2 1

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Comment on chorus member survey results (if available):

Suggest goals for next season:

Further comments (continue on back of sheet if necessary):